WEBSITE IN FOCUS – MAILVU.COM
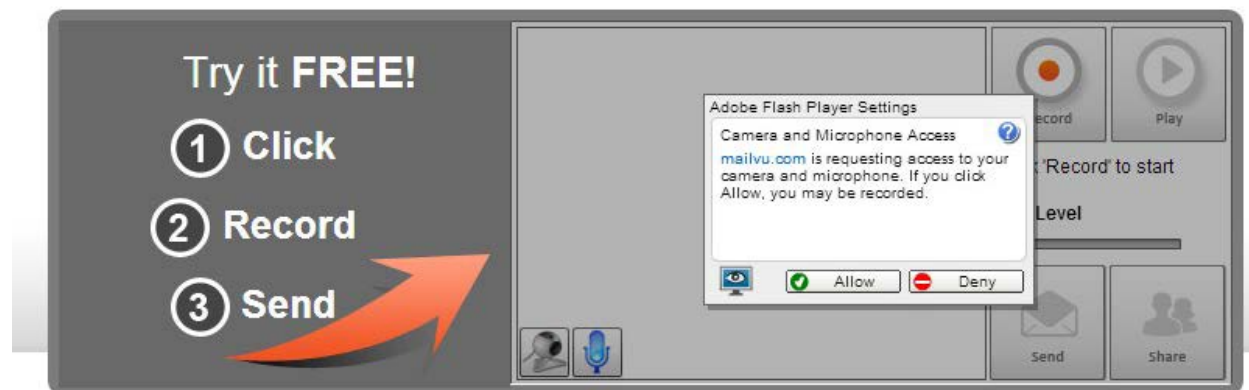**By Zak Masud, Information Systems Analyst II, CIOB**

Usually emails are sent for recipient to 'read' it. How about if you want email sent as a video message? That's what exactly the following website does. This week's website in focus is -

http://mailvu.com/

Mailvu (pronounced as 'mail view') offers it for free. Instead of typing your email, you'll record your message as a video and then send it to the receiver's email.
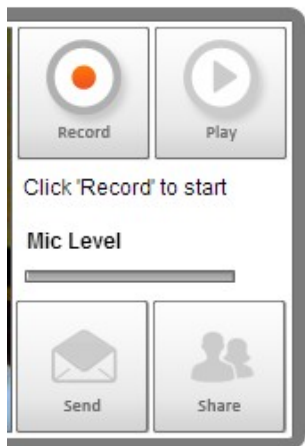
Let's go step by step.

Step-1:

When you land in the website, you'll see this *Adobe Flash Player Settings* message asking your permission to use your webcam and microphone. Click *Allow* to let the site recognize your webcam and mic.
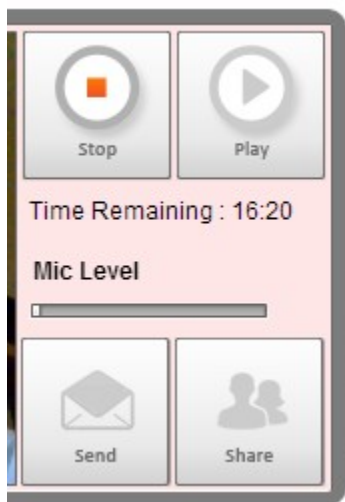
Note: If you don't have Adobe Flash Version 10 or higher in your browser, you will not see this message. If that happens, then get the latest Adobe Flash Version from here:

Step-2: Get ready and click *Record* to start recording your video email. Remember- as a free service, you can record a video message of 16 minutes 40 seconds length. If it's something formal, you may want to prepare in advance to fit your message in this time frame.
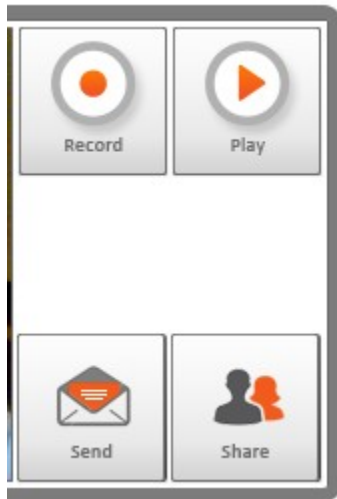

Step-3: If you are done before the time runs out, click *Stop*; or it will stop automatically when remaining time comes down to *0.*

Step-4: Now you can click *Play* button to see how it went. If it does not look good, you can record your message again. If it's ok, then you have two options. Click *Send* to send it to an email; or click *Share* which will generate a URL (a link for the video message you just recorded) and you can share it with your Facebook/Twitter/other social networking friends.
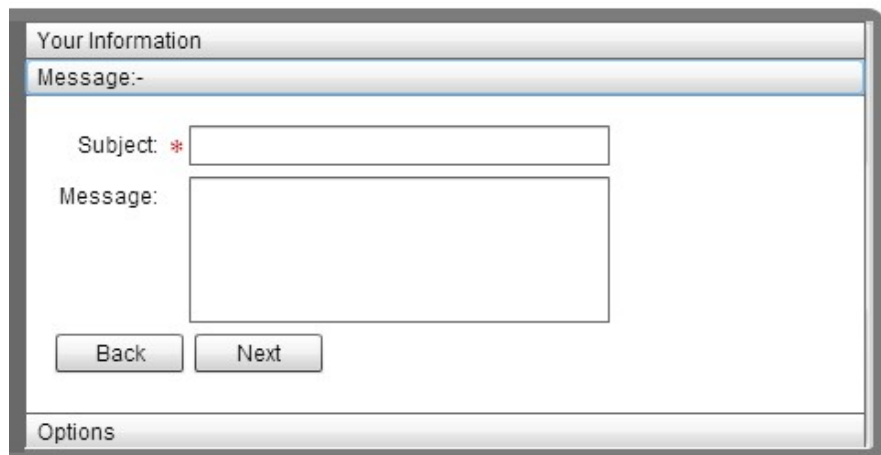
Let's click *Send* to send it to an email address.

Step-5: *Your Information* window will come out. You will have to fill up all three fields – your name, your email, recipient's email. Then click *Next*.

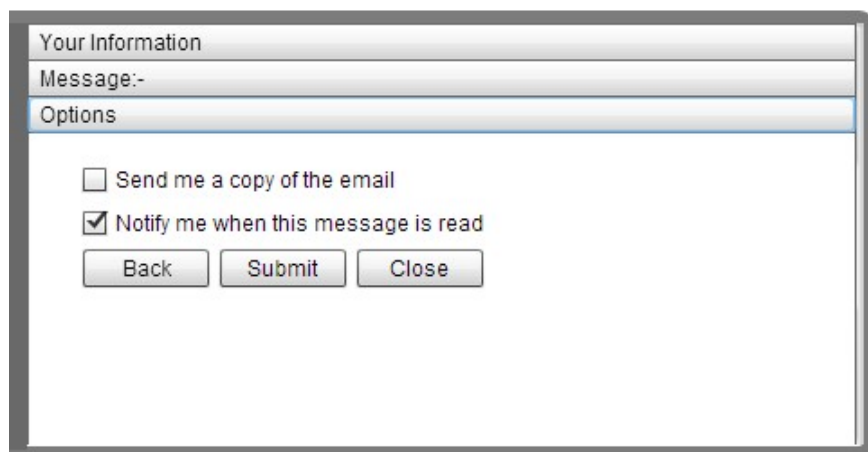**Step-6:** Enter a subject in the *Subject* box. Then as an option you can type some text for message or just leave it blank and click *Next*.

Step-7: This is the final step. In this *Options* window you can check these boxes if you want the system to send you a copy of this video email and notify you when this message is read by your recipient. If you don't care about these, leave them blank.

Click *Submit*.

Remember - you will need a webcam, a mic and Adobe Flash version 10 or higher in your browser to make it work.

That's it for today.

Hope you will find mailvu.com useful.

Fun Tip: Type *Tilt* in google.com and see what happens.